# Primerica Shareholder Services

# **Beneficiary Add / Change Form**

#### **INSTRUCTIONS:**

- Complete the attached Beneficiary Add / Change Form.
- 2. Sign the form
- 3. Mail or fax\* the completed, signed form to:

Please send to:	Regular Mail	Overnight Mail
Client Services:	Primerica Shareholder Services P.O. Box 534485 Pittsburgh, PA 15253 – 4485 (800) 544-5445	Primerica Shareholder Services Attention: 534485 500 Ross Street, 154-0520 Pittsburgh, PA 15262

You may use this form to add or change the beneficiary designation on your Retirement Plan accounts (IRA, 403(b)(7), SEP, Simple IRA, Roth IRA) and/or Coverdell ESA account.

IMPORTANT: This form cannot be faxed to PSS if a notary is required. See the instructions below on when a notary is required.\*

IMPORTANT: Beneficiary changes are processed at the account level only. Therefore, if you have multiple fund positions with this account number, the beneficiaries will be the same for all fund positions. If it is your desire to designate different beneficiaries for each fund position, you must request in writing that the fund position be transferred to a new account so your request for beneficiaries designation can be processed accordingly.

Fax Services:\* (833) 782-4119

## REQUIRED INFORMATION SECTION

You must include the account owner's name and account number in order for PSS to process your request.

#### SECTION 1 – BENEFICIARY ADD / CHANGE DESIGNATION

IMPORTANT: If you have more than one designated beneficiary, whether primary and/or contingent, the designated percentage must equal 100% collectively.

NOTE: If you need to list additional beneficiaries, complete another form and submit all completed forms.

#### **SECTION 1.1 - PRIMARY BENEFICIARY**

- · Provide the beneficiary's name, relationship, SSN, date of birth, phone number, and full address
- Provide the designated percentage (%) for the beneficiary (see note above)
- · Check the "Per Stirpes" box if you want to apply this feature to the designated beneficiary (see definition below)

#### **SECTION 1.2 - CONTINGENT BENEFICIARY**

- Provide the beneficiary's name, relationship, SSN, date of birth, phone number, and full address
- Provide the designated percentage (%) for the beneficiary (see note above)
- · Check the "Per Stirpes" box if you want to apply this feature to the designated beneficiary (see definition below)

#### SECTION 1.3 - DESIGNATED AUTHORIZED PARTY

• Provide the full name of the authorized party, relationship, full address, and phone number.

### **SECTION 2 – CLIENT SIGNATURE**

• The account owner must sign and date the form

#### SECTION 3 – COMMUNITY PROPERTY STATE AND NOTARY

IMPORTANT: Complete this section only if you reside in a community property state. These states include AZ, CA, ID, LA, NV, NM, PR, TX, WA, and WI.

NOTE: This section is not applicable for adding or changing the beneficiary for Coverdell ESA and Beneficiary Account types.

#### **SECTION 3.1**

- Select one: Account owner is unmarried, Account owner is married and their spouse is the sole primary beneficiary named and provide the name of the account owner's spouse or Account owner is married and their spouse is NOT the sole primary beneficiary named and provide the spouse's name.
- The account owner must sign and date this section.

#### SECTION 3.2 AND 3.3 Spousal consent with notary seal

• If the account owner is married and the sole primary beneficiary listed on the form is not the account owners spouse, then the account owner's spouse must provide a notarized signature

#### \*Definition of "Per Stirpes":

- If you indicate per stirpes distribution to your beneficiaries, you agree that the definition of per stirpes in this form will govern how Primerica Shareholder Services (PSS) distributes your assets. Note that the definition of per stirpes in this form may differ from the definition of per stirpes under your state's laws and/or your will or trust. Please carefully review the definition of per stirpes below. Before completing and submitting this beneficiary designation to PSS, consult an attorney if you have any questions about per stirpes.
- If a per stirpes beneficiary predeceases you, PSS will distribute his or her portion to his or her living children (natural or legally adopted; step children are not legally defined as descendants for these purposes), if any, in equal shares. If the predeceased beneficiary has no living children, his or her portion will be distributed to the other beneficiaries (primary or contingent, as appropriate), if any, in equal shares. If all of the per stirpes beneficiaries predecease you, PSS will distribute the assets equally among the children (natural or legally adopted) of the predeceased per stirpes beneficiaries, if any.
- If you indicate per stirpes for a beneficiary, PSS will require the Authorized Party (named in this section) to certify the identity of the per stirpes beneficiaries prior to distributing your assets. If however, despite these reasonable efforts, we are unable to locate the person you have designated as your Authorized Party, or that person is unable or unwilling to serve, then you, your estate, and your successors in interest understand and agree that PSS will instead be entitled to rely on the verification of beneficiaries provided by personal representative, executor, or administrator of your estate as identified in letters testamentary or letters of administration issued by a court of appropriate jurisdiction.

(This page retained by the Client)

(Continue)

Beneficiary Change Form	
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REQUIRED INFORMATION: Please complete all information to avoid any delay in processing your request.					
ount Owner's Name: Account Number:					
BENEFICIARY DESIGNATION ADD / CHANGE   1.1   Primary Beneficiary   Please add / change my beneficiary designation to the follows:	wing:				
Name(or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN			
Full Address:	DOB:	Phone:			
Designated: % Per Stirpes* (Total must equal 100%)					
Name(or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN			
Full Address:	DOB:	Phone:			
Designated: % Per Stirpes* (Total must equal 100%)					
Name(or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN			
Full Address:	DOB:	Phone:			
Designated: % Per Stirpes* (Total must equal 100%)					
Name (or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN			
Full Address:	DOB:	Phone:			
Designated:% Per Stirpes* (Total must equal 100%)					
Name (or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN			
Full Address:	DOB:	Phone:			
Designated: % Per Stirpes* (Total must equal 100%)					

## **Beneficiary Change Form**

# 1.2 Contingent Beneficiary

Contingent beneficiaries will inherit assets only if there are no surviving primary beneficiaries or per stirpes heirs (if indicated) at the time of death of the account holder.

Name(or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN
name to make and musices and pare of musty	neιαμοπετή.	3311/1111
Full Address:	DOB:	Phone:
Designated: % Per Stirpes* (Total must equal 100%)		
Name(or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN
Full Address:	DOB:	Phone:
Designated: % Per Stirpes* (Total must equal 100%)		
Name(or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN
Full Address:	DOB:	Phone:
Designated: % Per Stirpes* (Total must equal 100%)		
Name(or name of Trust and Trustees and Date of Trust)	Relationship:	SSN/TIN
Full Address:	DOB:	Phone:
Designated:% Per Stirpes* (Total must equal 100%)		
1.3 Designated Authorized Party		
Please name an Authorized Party below. An "Authorized Party" is a person you identif dentifying your beneficiaries.	y as being able to assists Primerica Shareholde	er Services in locating and/or
f you indicate per stirpes for beneficiaries, PSS will require the Authorized Party to ve For more information, see the Beneficiary Designation Account Terms.	rify the identity of the beneficiaries prior to dis	tributing your account assets
Full Name of Authorized Party:	Relationship to You:_	
Full Home Street Address:	Phone:	

\*Per stirpes is an option for individual beneficiaries only excluding Coverdell ESA and all minor account registrations; for trusts, designate a percentage. If you would like to list additional beneficiaries, make a photocopy of this page and attach it to this application.

## **Beneficiary Change Form**



# **CLIENT SIGNATURE**

By signing below, I request PSS to accept the beneficiaries and/or Authorized Party for my account, as specified on this agreement. I acknowledge that I have rea
and agree to the Beneficiary Designation Account Terms.

By signing below, I request PS and agree to the Beneficiary I	•	and/or Author	ized Party for my ac	count, as specified on t	his agreement. I acknov	wledge that I have read
Account Owner's Signature: _					Date:	
3 COMMUNIT	Y PROPERTY STA	ATE & NO	TARY SEAL			
You must complete this se	ction if you are <b>a resident o</b>	f a Communit	y Property State (	AZ, CA, ID, LA, NV, NN	1, PR, TX, WA, WI)	
3.1 Mark one selecti	on and sign below					
I am not married	I am married; my spouse:				is my sole primary b	peneficiary
	mary beneficiary named is N not valid unless my spouse p					
X Account Owner's Signature		Date				
Account Owner 3 Signature		Dute				
3.2 Spousal Consen	t					
Must be completed by the Ad		-		•		
I certify that I am the spouse the death of my spouse, I do I now have, and/or may have	hereby consent to the payme					
X Spouse's Signature (if applica						
Spouse's Signature (if applica	ble)	Date				
3.3 Notary Seal						
Notary Public:						
My commission expires: _						
My commission expires: _						

(Seal)