

## TRUST ACCOUNT – TRUSTEE RESIGNED REDEMPTION/TRANSFER

To Whom It May Concern:

Thank you for your inquiry regarding information related to redemption/transfer of assets due to the resignation of one or more trustee(s) listed for the Trust. These instructions are for the situation in which a trustee for the Trust is now resigned. Therefore, the remaining/successor trustee(s) will be required to provide the requested documents.

In response to your request, we have included information regarding redemption/transfer of the account assets. Please refer to the chart below to determine the documents that will be required to process your requested transaction. The documents required to be submitted with your request are based on the type of signature guarantee you are able to obtain and provide to Primerica Shareholder Services (PSS) and the type of transaction (redeem or transfer assets) you are requesting.

An original signature guarantee may be obtained from an officer of most financial institutions. A medallion signature guarantee is preferable. By obtaining a Medallion Signature Guarantee, you will not be required to furnish certain documentation. If the signature guarantee is NOT medallion, you will be required to furnish additional documentation and provide the name and phone number of the person providing the signature guarantee for verification purposes. Please note that a notary public cannot provide a signature guarantee. A signature guarantee is a warranty by the grantor that the signature is genuine, and that the person(s) signing is competent and authorized to sign.

<b>A - Documents Required</b>	<b>B -To Redeem <u>With</u> Medallion Signature Guarantee</b>	<b>C – To Redeem <u>With Non-Medallion</u> Signature Guarantee</b>	<b>D –To Transfer to New Trust account <u>With</u> Medallion Signature Guarantee</b>	<b>E – To Transfer to New Trust account <u>With Non-Medallion</u> Signature Guarantee</b>
Original Signature Guaranteed letter of Instructions, or attached Trust Redemption/Transfer Form completed and signed by remaining, resigning and Successor Trustee(s)	✓	✓	✓	✓
Original Certified copy of the Trust Instrument dated within the past six (6) months listing the authorized successor trustee(s)		✓		✓
A Trust New Account SB-50TR Application indicating new trust registration (must be obtained and completed by a PFS Representative), or if the transfer is to an existing Trust account with the desired Trust registration, you must provide existing account number			✓	✓
Customer Identification Form for the Trustee(s) (if new Trust account is being established)			✓	✓

Please note that if a certified copy of the Trust documents is required, it must be an original certified copy. The certification must state that it is a true and correct copy of the original in full force and effect, the certification must be signed by all successor trustees and notarized.

If you have questions or need additional information, or assistance locating a Representative, please contact our Customer Service Department at 1-800-544-5445. Customer Service Representatives are available to assist you, Monday through Friday between 8 a.m. and 8 p.m. ET.

## TRUST- TRUSTEE RESIGNED- REDEMPTION/TRANSFER REQUEST FORM

(THIS PAGES RETAINED BY THE TRUSTEE(S)/SUCCESSOR TRUSTEE(S))

Please mail completed form and required documents to Primerica Shareholder Services, PO Box, 534485, Pittsburgh, PA 15253 – 4485, or for express mail Primerica Shareholder Services, Attention: 534485, 500 Ross Street, 154-0520 Pittsburgh, PA 15262.

You may use the attached form to request a redemption of the resigned trustee(s) account assets, or to transfer the assets to a new or existing Trust account. You must provide all the documentation (described in the attached cover letter) requested in order for Primerica Shareholder Services to honor your request for a redemption or to transfer the assets.

Please provide the account number so that we may process your request.

**SECTION 1** – Please indicate by checking the appropriate box whether you wish to redeem the assets in the account or if you wish to transfer the assets to new (need new account application) or existing account.

- **Transfer Assets to a New Account** – The remaining trustee(s) and/or successor trustee(s) may choose to transfer the assets to a new account with Primerica Shareholder Services. If you choose this option, you must contact a Primerica Financial Services Representative to complete a new account application and Customer Identification Form for each trustee.
- **Transfer Assets to Existing Account** - The remaining trustee(s) and/or successor trustee(s) may choose to transfer the assets to an existing Trust account with Primerica Financial Services. Please provide the existing account number and complete the From and To Account information and provide the transfer amount either Dollar Amount, Percentage of Account or all shares to be transferred to a certain fund position. You may choose to write a letter of instructions in lieu of using the Form.

**NOTE:** Investments will be moved “in kind” to your existing account, that is the same fund(s) currently held in the deceased owner’s account will be moved to your existing account. You should speak with your PFSI Agent for assistance in determining what if any changes should be made after the transfer to your name is complete.

**SECTION 2 – Redemption Proceeds** – Please provide instructions on how you wish to receive the distribution proceeds. If you wish the assets in a check, please provide the trust/trustee name(s) and mailing address.

**MAIL CHECK** – PSS usually process and mail redemption checks within two to three business days.

**EXPRESS MAIL** – Please indicate if you wish to receive a check via express mail service. A daytime telephone number is required for all express mail packages. A signature is required upon receipt of all express mail packages.

- By **one-day air express** and deduct the fee charge from this account – The check will be sent via next-day air express in accordance with the mailing instructions.

**Note:** The overnight express fee is generally \$20 for most deliveries in the United States, however, if you reside in a rural area in the U.S. the charge could be higher. If you reside in Alaska, Hawaii, Puerto Rico or request overnight express to a PO Box, the overnight fee will be higher and you could be charged as much as \$30.00. If you request overnight express to Guam, the fee charge could be as much as \$70 or more. **Your account will be charged accordingly.**

**WIRE TRANSFER** – A wire Transfer should take place within 48 to 72 hours of processing your request for a redemption of shares. Please complete the Wire Transfer Information and attach a voided check.

- Wire Transfer to a bank – To have the redemption proceeds sent to your bank account. When processing a Wire Transfer to your bank, you must complete the bank name, bank contact person, bank telephone number, bank routing / transit number, bank account name and number, and attach a voided check.

**ACH TRANSFER** – An Automated and Clearing House (ACH) transfer should place within 72 to 96 hours of processing your request for distribution of shares.

**Please complete the Wire / ACH Transfer Information and attach a voided check.**

**SECTION 3 - SIGNATURE** – All authorized remaining trustee(s), resigning and successor trustee(s) must sign the request in the space provided. Please read all information contained in this section before signing the form. Please provide a daytime phone number where you can be reached should we need additional information to process your request.

**SECTION 4 - SIGNATURE GUARANTEE** – An original signature guarantee may be obtained from an officer of most financial institutions. **A medallion signature guarantee is preferable.** If the signature guarantee is NOT medallion, please provide the name and phone number of the person providing the signature guarantee for verification purposes. **Please note that a notary public cannot provide a signature guarantee.** A signature guarantee is a warranty by the grantor that the signature is genuine, and that the person(s) signing is competent and authorized to sign.

